



Board Meeting
May 22, 2018
4:00 P.M.

LOCATION: HESS Club

ATTENDEES:	Bill Fairbanks	Ken Black	Melody Jackson
	Michelle Martin	Caroline Koop	Alex Bernard
	Erin Wilson	Rhonda Bowles	Scott Vicknair
	Wade Arnold	Dustin Adler	

MINUTES by Rhonda Bowles

1. **Call to Order:** President- Bill Fairbanks
2. **Past Minutes Approval:** Unanimous Approval
3. **Finance:** Wade Arnold
 1. Treasurer Dustin Adler- Status report
4. **Member Services:** Chuck Vojtech
 - a. Report one new membership and activities
 - b. Fund Raiser Committee: James Sandoz, Chairman; committee meeting scheduled May 24, 2018
 - c. **Program Committee:** Ken Black, Jeff Holstien
 - 1) Awards Meeting - Monday, June 25, 2018; Harold's Restaurant, including hors d'oeuvres. RPC, Inc will sponsor. Hall Of Fame members, Hall of Fame Inductee, and Pat Kiley to be invited to attend
 - 2) July 2018 - No monthly Chapter meeting scheduled
5. **Public Services:** Alex Bernard - No discussion
 - a. **Golf event:** Caroline Koop report and discussion
6. **Professional Development:** Bob Woodburn - No discussion
7. **Other Business:**
 - a. **Pat Kiley:** Discussion to add Pat Kiley as honorary member of Houston Chapter
 - b. **New AMPartner contract:** Discussion to renew agreement for 1 year term
 - c. **New HESS contract:** Discussion to sign contract for 3 2018/2019 events
 - d. **Chapter Meeting day:** Dates may change to Tuesdays to accommodate venue
 - e. **Venue Committee:** Michelle Martin, Steve Irvin, Bernard Litton & Rhonda Bowles
8. **Closing Comments:**
 - a. Planning meeting: Scheduled for May, 11, 2018, 11:30 am via Zoom video call.
 - b. Board of Directors meeting: Monday, June 25th 4:00 PM, Harold's 350 W19th St.
9. **Adjournment** – Motion to adjourn by Erin Wilson, Second by Alex Bernard, Motion unanimous