

## HOUSTON CHAPTER BOARD MEETING MINUTES

April 24, 2018

**LOCATION:** United Way of Greater Houston, 100 Waugh Drive, Houston, TX

**MINUTES:** Rhonda Bowles

**ATTENDEES:**

Bill Fairbanks	Chuck Vojtech	Erin Wilson
Rhonda Bowles	Alex Bernard	Ken Black
Bernard Litton	James Sandoz	

### AGENDA:

1. **Call to Order:** President Bill Fairbanks, 4:02 PM
2. **Minutes Approval for March 26, 2018:** Motion to accept (with 2 noted changes) by Chuck Vojtech, Second by Erin Wilson. Motion carried unanimously.
3. **Finance/Administrative:**
  - a. Treasure Report - Dustin Adler
  - b. Checking account status
  - c. Program Committee: Ken Black, Jeff Holstein – Invite Hall of Famers and Pat Kiley to join June 25<sup>th</sup> Awards meeting;
  - d. July summer break, no Chapter meeting
4. **Member Services:**

Chuck Vojtech

  - a. Membership is down from 129 to 127
  - b. Blue Book event was successful
  - c. Fund Raiser Committee: James Sandoz, Chair, Desiring a Co-Chair; Current members are : Seeking new members for the committee.
5. **Public Services:** Alex Bernard
6. **Professional Development:**
7. **Other Business:** Establish Venue Committee, Members Steve Irwin, Bernard Litton & Rhonda Bowles; Need committee Chairman
8. **New Business:**
  - a. New HESS contract discussion for 3 events, decision to be made at a later date.
  - b. AMPartner contract, decision to be made at a later date; Scheduling review/planning meeting for future needs
  - c. Suggestion by James Sandoz to participate in – I-LinCP – Institute for Leadership in Capital Projects, to be discussed at a later time.
  - d. Question to add Pat Kiley to CSI Houston Hall of Fame? This is not an option.
9. **Closing Comments:**
  - a. Planning meeting scheduled for May 14, 2018
  - b. Board meeting scheduled for Tuesday May 22, 2018 at 4:00 PM
10. **Adjournment:** Motion by James Sandoz, Second by Justin Adler