

**LOCATION:** HOK, 3/26/18- 11:30 am

**MINUTES:** Rhonda Bowles

**ATTENDEES:**

Bill Fairbanks	Wade Arnold	Chuck Vojtek
Michelle Martin	Caroline Koop	Alex Bernard
Sean Leich	Rhonda Bowles	Ken Black

1. **Call to Order** – Bill Fairbanks at 11:38 AM
2. **FEBRUARY 27, 2018 MINUTES APPROVED**
3. **FINANCE:** Wade Arnold – Request Finance line item report. Determine procedure for CSI Institute to more quickly deposit monies
4. **Member Services:** Chuck Vojtech
  - a. **Program Committee:** Ken Black, Jeff Holstien (not present)
    1. Cistern/South Bank timing
    3. *Submittal Panel* topic for Tuesday 24<sup>th</sup> Chapter meeting at United Way location
    4. Awards Meeting – Harold’s agreed to open on Monday June 21<sup>st</sup>; Need to decide to commit to venue soon.
    5. July venue location
- 5 **Public Services:** Alex Bernard; Ok with Constant Contact; How to correct Constant Contact line problems.
- 6 **Professional Development:** Bob Woodburn not present;
- 7 **Services of Michelle Martin:** To be later discussed.
- 8 **Other Business:**
  - a. Foundation – Recommend nominating Jeff Holstein and Mark Koehler (membership expired) C-Plast – Motion to nominate (both) by Eric Bernard; Sean Leich Second; unanimously approved for Foundation Directors; Recommend 2 to serve for 2 year terms.
- 9 **New Business:**
  - a. James Sandoz agreed to chair Fund-raisers committee; Caroline Koop, Rhonda Bowles Erin Wilson;
  - b. Venue committee needs – Discussed St Arnolds, downtown winery, Karbach & Total Wine as possible future Chapter meeting locations
  - c. Funding foundation issues: Frank Bain established new by-laws; 3 or 4 \$2k scholarships in previous years; Placement of excess funds; No other revenue for Foundation: Foundation needs to find other means of revenue other than CSI; AGC, AIA, ASA each gives scholarships; Decide in May to make decisions about funding to foundation
- 10 **Closing Comments:**
  - a. Planning meetings: Monday, April 9<sup>th</sup> at 11:00 am via ZOOM video call
  - b. BOD meeting at United Way, April 24<sup>th</sup> at 4:10 in advance of Chapter Meeting

**Adjournment:** Motion by Sean Leich; Second by Alex Bernard