



April Board Meeting

BOARD MEETING MINUTES - AMENDED

April 24, 2017

4:00 p.m.

Location: HESS Club, Houston, Texas

Attendees:

- Doug, Jeff, Erin, Alex, Ken, Brian (not enough for quorum)

## AGENDA

1. President Alex Bernard call to order - 4:16 pm
2. Past Minutes Approval – Secretary Phyllis Joseph White
  - March 27, 2017 meeting minutes: Tabled until next month - no minutes published for review
3. Finance/Administrative – Wade Arnold
  - Treasurer’s Report – no report
  - Invoice for CIC from Robert Brownlow.
  - Bill said our accountant said CSI is still ~~tax exempt~~ nonprofit.
  - Brian said no updates on financials since February.
  - Brian said deposits from membership dues are being transmitted to local chapter from national
4. Professional Development – Bob Woodburn
  - Austin to provide CDT exam prep in the fall
5. Member Services – Chris Eakins
  - Membership updates / New members
  - Reports from Ambassadors?
6. Programs – Ken Black
  - May – John Gross with Page will be presenting energy code with mechanical systems / ASHRAE requirements
  - June (Awards Meeting) Review different formats. Planning meeting 5/4/17 at 1:00 pm
  - Apply for distinguish chapter?
  - Need mentorship for board positions. Create opportunities for training.
7. Golf Tournament – Wade Arnold/ Caroline Koop
  - Caroline to provide report.
8. Awards – Gerard Linton
  - Craftsmanship awards:  
Bill suggests Harvey saw-cutting subcontractor
  - Distinguished Chapter award: apply by May 2017
9. Public Services / Electronic Media – Logan Vits
  - Doug reviewed bylaws for distribution of ballots, counted and certified.
  - Publish minutes on the website.
10. Foundation – Jeff Holstein
  - No update
  - Review other opportunities for the foundation to serve students in lieu of scholarships.
  - Review \$4,000 donation from last year’s golf tournament.

11. SCR Conference Amarillo: Alex to update chapter during meeting
12. Other Business:
13. Adjourn – Ken motion to adjourn, Erin seconded – 5:23