

CSI HOUSTON BOARD MEETING MINUTES

Houston Chapter CSI

Location: United Way, 55 Waugh Drive, Houston, TX

October 27, 2016

PRESENT:

ALEX BERNARD – PRESIDENT

BILL FAIRBANKS - PRESIDENT ELECT

HOLLY JORDAN – IMMEDIATE PAST PRESIDENT & PROGRAM CHAIR

WADE ARNOLD – TREASURER – (ON PHONE)

BRIAN SELIG – FINANCE CHAIR – (ON PHONE)

PHYLLIS WHITE – SECRETARY

SEAN LEICH SR. – DIRECTOR

KENNETH BLACK – DIRECTOR – (ON PHONE)

JEFF HOLSTIEN – DIRECTOR

DOUG FRANK – DIRECTOR

ABSENT:

CHRIS EAKINS – MEMBERSHIP CHAIR

BOB WOODBURN – PROFESSIONAL DEVELOPMENT CHAIR

VICTORIA RAINERI – DIRECTOR

GERARD LINTON – DIRECTOR

ERIN WILSON – DIRECTOR

LOGAN VITS – ELECTRONIC COMMUNICATIONS CHAIR & WEBSITE EDITOR

- 1 Meeting called to order at 4:06 P.M. by Alex Bernard, President
- 2 Motion to approve minutes from Aug. 22, 2016 – approved unanimous
- 3 Motion to approve minutes from Sept. 20, 2016 – approved unanimous
- 4 President's Report – What other chapters are doing – Dallas Chapter is giving Construction Tours, using vendors that have products on projects; Amarillo Chapter is hosting Regional CSI Meeting in 2017 and host a 72oz. steak eating competition. Amarillo Chapter asked if Alex Bernard would help with a CDT boot camp. Alex Bernard will also ask Peter Jordan if he is interested. 4 – 5 (Bill, Alex, Peter, Holly, ...) from Houston Chapter will attend region conference in Amarillo.

5. Treasurer's Report - \$19,365 in from Golf Tournament so far. Golf Course bill not in yet. Closing the Bank of America account is in process. Closing the current pay-pal account and opening a new one connected to the new bank account. Current checking account balance is \$5,422.97.
6. Professional Development - Issue of workbook answers not matching questions addressed for exam. Holly Jordan is to alert National. Issue sited of CCPR study guide moving from one section to next without all answers.
7. Membership Services - Membership still at 150. There were 33 email invitations sent To Architecture firm contacts.
8. Programs - Holly Jordan reported that Nov. Program will be on LEED V.4; Tour on Nov. 10; December will be the Holiday Party at United Way. There needs to be a new Program Chair as Holly will be moving. Announce for nominations at meeting.
9. Awards – Distinguished Chapter Award should be submitted by May 2017.
10. Public Services – Discussion of changing Chapter Newsletter to electronic format. Request Logan bring in a sample of what it would look like. No vote.
11. Foundation – Doug Frank announced that all Scholarship money has been sent to Winning students. Holly Jordan noted that the Prairieview student chapter has Decided to go to Dubai on their next trip and have raised most of the money already.

Adjourn meeting at 5:09 P.M. Motion to adjourn – Phyllis White, second- Holly Jordan.