

# CSI

HOUSTON CHAPTER

## BOARD MEETING MINUTES

May 22, 2017

4:00 p.m.

**Location:** HESS CLUB, Houston, Texas

Meeting notes recorded by: Phyllis Joseph White, Secretary

### ATTENDEES:

ALEX BERNARD

DOUG FRANK

KEN BLACK

ERIN WILSON

BRIAN SELIG

JEFF HOLSTIEN

PHYLLIS WHITE

SEAN LEICH

ROBERT WOODBURN

VICTORIA RAINERI

CHUCH VOJTECH

BILL FAIRBANKS

1. **CALL TO ORDER:** by ALEX BERNARD @ 4:02 P.M.
2. **APPROVAL OF PAST MEETING MINUTES:**
  - a. March meeting minutes amended and approved.
  - b. April minutes amended to say Non Profit, not Tax Exempt. Houston CSI is a 501-C-5 organization.
3. **FINANCE:**
  - a. We are current on receiving dues from National CSI as of May.
  - b. We have no checks outstanding at this time.
  - c. It was suggested if a person pays to attend a meeting and then joins if we would consider reimbursing the payment for their meeting.
4. **PROFESSIONAL DEVELOPMENT**
  - a. Bob Woodburn made mention about the leadership toolbox available on the CSI national web site. To access the toolbox members must sign in.
5. **MEMBER SERVICES:**
  - a. Chris will send the board all of the sign in sheet information he has from the past.
6. **PROGRAMS**
  - a. Discussed if we can find out who passed the CSI EXAMS this year, and if we could include them in the awards ceremony at the upcoming meeting.
  - b. The board voted to skip the July meeting.
  - c. Jeff Holstien does not yet have confirmation whether the Frank Lloyd Wright House can be used for the June awards meeting
7. **GOLF TOURNAMENT**
  - a. At Tour 18 golf course
8. **AWARDS**
  - a. Ken reported that Matt Henson will present on the plaster restoration work at the A&M Williams building

**9. PUBLIC SERVICES:**

- a. Decided that we need to change the website to state that only one guest per member is allowed at no charge for future meetings.

**10. FOUNDATION:**

- a. Suggestion that we announce we are giving \$4,000.00 to Foundation at tonight's meeting.

**11. OTHER BUSINESS:**

- a. Also, voted to approve Chuck Vojtech as new V.P. of Member Services.
- b. Board agreed to sign contract with Hess Club for 3 dates to include Jan. 2018 meeting. We have the option to add a meeting at Hess for \$700.00 for the venue rent plus other expenses.
- c. August meeting venue will need to be selected. Brian, Sean and Phyllis agreed to be on a committee to search alternate venues for meetings.

**12. MOTION TO ADJOURN:** Robert Woodburn motion to adjourn, Sean second- Adjourned meeting @ 5:29 P.M.