

## **CSI Board Meeting Minutes**

### **Houston Chapter CSI**

**Location: HESS Building – 5430 Westheimer Road – Houston, TX**

**July 27, 2015**

Present: Betsy Finch, Bob Woodburn, Brian Selig, Chris Eakins, Chuck Vojtech, Don Smith, Doug Frank, Gerard Linton, Holly Jordan, Jeff Holstien, Phyllis Joseph, Victoria Raineri, Wade Arnold

President Holly Jordan called the meeting to order at 4:03 p.m.  
The June 2015 Board Meeting Minutes were approved.

#### **Vice President Reports**

##### **Finance/Administration: Chuck Vojtech**

Chuck reported the budget will be finalized next week and will be sent to the board members for review. He requested information regarding the expenses for the region conference from Holly. Chuck also reported he is working on transferring the Paypal account name from Bob Cook to his name.

Treasurer's Report: Wade Arnold

Holly reported Wade has to be added to the bank account as Treasurer for the 2015-2016 Term. Bill Fairbanks "moved to list Wade Arnold on the bank account as treasurer and a current signer." Motion was seconded and approved.

##### **Professional Development: Bob Woodburn**

Bob distributed a list of issues concerning professional development, such as promoting CDT certificates and certification, CCCA certification classes, for board discussion.

Continuing Education:

No report.

CDT Certification: Greg Quintero

No report.

##### **Member Services: Mark LeCrone**

Programs: Alex Bernard

Holly reported Alex is working on the programs for 2015-2016 and also is working on forming a committee with David Johnson.

Membership: Chris Eakins

Chris reported current membership is at one hundred and forty eight. He also stated he will reach out to welcome new members and keep up to date badges for members.

Awards: Bob Woodburn

Bob reported the chapter received the Outstanding Chapter Award.

Table Top Display:

No report.

Golf: Holly Jordan

Holly mentioned the golf site has been set up on the website and she needs to have a committee meeting. She also reported Byrne Metal signed on as a Silver Sponsor. Doug Frank stated the wording regarding "all proceeds go to the student foundation" is incorrect and needs to be changed.

**Public Services: Phyllis Joseph**

Spec.tectonics: Don Smith/Nathan Clark

Electronic Communications: Logan Vits

The board discussed different options individuals can receive the monthly newsletter, such as being able to click a link to the newsletter with the meeting notice or a separate link for the newsletter. Holly "moved to direct the web master to have the newsletter go out separate from the meeting notice." Motion was seconded and approved. Holly will advise Logan Vits of the decision.

**Other Business:**

Institute Update: Holly Jordan

Holly reported Mark Dorsey is the new Executive Director and will take the Institute in the right direction. She said he plans to make chapter visits and thinks he will visit Houston in April 2016.

SCR Conference:

Holly mentioned the chapter is looking for a site for the conference.

Fellows Reception:

Holly reported there would be a reception at HOK on October 29, 2015. Funds are needed and sponsors will be listed on the invite.

CSI Houston Logo Shirts

Holly reported she sent the logo to Lands End and a storefront would be set up for purchases by individuals.

Meeting adjourned 5:11 p.m.

***Betsy Finch, CSI  
Chapter Secretary***